

Minutes
Management Committee Meeting
Technical University Dortmund, June 25th, 2010

The Workshop started at 03:00 PM, with the following participants: Prof. Dr. Ivan Milentijević UNI, Coordinator of the project, Prof. Dr. Teufik Tokić UNI, Prof. Dr. Jelica Protić UBG, Prof. Dr. Veljko Malbaša UNS, Prof. Dr. Dragan Milosavljević UKG, Mrs. Irena Dukanac SCC, Prof. Dr. Claudio Moraga EE, Dr. Norbert Jesse TUD, Mr. Stefan Thuis TUD, Prof. Dr. Peter Kopacek TUV, Mr. Timothy Dee UCC, Prof. Dr. Leonel Sousa ISTL, Mr. Nizar Ayadi UA.

1. Prof. Milentijevic reported on:
 - recent project activities on recruitment of members of National Inter-Institutional Advisory Board for Knowledge triangle,
 - preparations for reporting on current state of cooperation between Universities and companies in Serbia,
 - retraining plan for NIIAB members
 - dissemination activities
 - schedule for traveling activities
 - using collaboration platform for project management
2. The role of each EU partner in forming of training plan for Serbian colleges is discussed. EU partners will offer different aspect: TUD- organization of innovation structure, UA - intellectual property aspects, TUV- commercialization of research results, ISTL – university and industry cooperation, UCC – organization of Knowledge Transfer Offices and UK KTP.
3. Each EU project partner will provide a report on the knowledge transfer experiences in their respective country by September 2010. The report should be about 4 to 5 pages. Prof. Milentijevic will provide a template (structure) for the report.
4. University of Nis will distribute 50 % of the first installment to the EU partners and external experts immediately. EU project partners will provide to Prof. Milentijevic the payment instructions for their institutions.
5. Prof. Claudio Moraga and Prof. Katerina Georguli, as external experts, will provide regular six month report on the state of the project.
6. External audit is required for the projects with budget exceeding 750000 EUR. The project will have to cover the audit expenses, for example from the 'Other costs' heading. The audit practice in Serbia is not yet well developed, but the Institute for Economic Studies has experience with auditing FP projects.

7. Prof. Milentijevic invited the Project partners to the ICT Forum to be held in Nis, Serbia, November 2-4, 2010. As ICT Forum is “the place where Academy meets Industry”
8. The MC decided to have visit to the Vienna University of Technology, Austria, on November 29 to December 3, 2010.
9. The MC decided that visit to Canterbury, UK, on September 20, 2010, but Tim Dee will check if we could make the visit on September 6, 2010.